

# Anoka Hennepin Independent School District #11 Position Standard

## **CAPE Center Aide**

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Provide child care services during school days to teen parents at the ESC – C.A.P.E. Child Care Center.

### **Essential Functions:**

- Direct personal care for children 6 weeks to 4 year old.
  - Assist Child Care Teachers with daily activities of infants, toddlers, and preschoolers.
  - Assist in the personal care of all children, assist the monitoring of playtime and learning activities
  - Guide children in positive behavior.
  - Perform other duties as assigned.
- (Title refers to Department of Humans Services (DHS) day care terminology and does not imply licensure, certification or Anoka-Hennepin District 11 employee units.)

### **Minimum Qualifications:**

- Specific courses and/or experience as required by the Minnesota Dept of Human Services (DHS) as an assistant teacher or aide.
- Good written and verbal communication skills.
- Ability to maintain regular attendance, which includes completing an assigned day.
- Must be able to lift a minimum of 50 pounds.
- Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.
- Must be physically working in the building.

### **Physical Factors includes:**

Constant: walking, pushing, stooping, squatting, repetitive arm, simple grasp, hearing, visual accommodation;

Frequent: lifting waist to chest, lifting below waist, pulling, kneeling, twisting, reaching, tasting/smelling, near vision, midrange vision, depth perception, field of vision;

Occasional: standing, sitting, reclining, lifting above shoulders, carrying, climbing, balancing, crouching, repetitive foot, firm grasp, fingering, feeling, talking, far vision.